



PLATO Learning Environment (PLE)

Quick Reference Guide for Straight Curve and Elementary Teachers

1. Teacher log on:

<http://ple.platoweb.com>

Account Log on:

PLATO Name:

Password:

2. Previewing PLATO Content

- Curriculum Planning/Find PLATO Courses
- Select PLATO Courses in the Type box
- Select Mathematics Series 1 or 2- Click Go
- Use + sign to open activities
- Click underlined title in blue to launch

3. Creating your class

- Classroom Administration/Create New Class
- Select Grade
- Enter Class Name (click Next)
- Search for students by selecting grade (click Go)
- Highlight students and click Add (click Next)
- Click Finished

4. Creating/editing individual assignments

- Curriculum Planning/Find PLATO Courses
- Select PLATO Courses in the Type box
- Select **Mathematics Series 1 or 2** in the Course Title box - Click Go
- Use + sign to open activities
- Click the down arrow to the right of the activity you wish to assign
- Select Create New Assignment
- Select your school and class (click Go)
- Choose dates if required
- Check box to assign student activity
- Confirm student assignments by clicking OK

5. Creating/editing class assignments

- Curriculum Planning/Find PLATO Courses
- Select PLATO Courses in the Type box
- Select **Mathematics Series 1 or 2** in the Course Title box - Click Go
- Use + sign to open activities
- Click the down arrow to the right of the activity you wish to assign
- Select Create New Assignment
- Select your school and class (click Go)
- Choose dates if required
- Check activity boxes to assign to multiple students
- Confirm student assignments by clicking OK