

CH-PWLN Quick Reference to Creating, Modifying and Deleting Learning Paths

To create a learning path, follow the steps below.

1. Select the **Learning Resource Tools** link.
2. Select the **Create a New Learning Path** link.
Result: The Creating a New Learning Path page displays.
3. Enter a title for the learning path.

Note: You can add or change the prerequisites at this time or:

4. Select the **Submit** button when you finish making your selection.
Result: The newly created learning path displays under the heading My Custom Learning Resources (in progress). The learning path is only available to you while you build and customize the learning path.
Tip: When you finish creating a learning path, you choose to modify the learning path contents and behavior.

To add PLATO Library of Learning Resources to your learning path, follow the steps below.

1. Select the **Learning Resource Tools** link.
2. In the My Custom Learning Resources (in progress) section of the learning resource tools, locate the learning path to which you want to add a PLATO Library of Learning Resource.
3. Select the **Properties** link associated with the learning path.
Result: The Learning Path Editor displays.
4. In the PLATO Library of Learning Resources section of the page, locate the learning path you want to add to your learning path.
Tip: You can select the Expand (+) button to locate specific courses, modules or activities you want to include in your learning path if you do not want to use the entire curriculum.
5. Select the **Add to my Learning Path** link.
Result: The selected item displays in the Learning Path Editor.

To add new learning paths (📁) inside the main learning path, follow the steps below.

1. Select the **Learning Resource Tools** link.
2. Locate the learning path for which you want to add a learning path.
3. Select the **Properties** link.
Result: The learning path displays in the Learning Path Editor.
4. Select the 📁 **Learning Path** link.
5. Create a new learning path.

To add offline activities, follow the steps below.

Use offline activities (📄) to direct your learners to complete activities outside of the scope of PLATO Web Learning Network. These activities could be reading a chapter in a book, completing a worksheet, or doing any other non-web-based activity.

1. Select the **Learning Resource Tools** link.
2. Locate the learning path for which you want to add a learning path.
3. Select the **Properties** link, if this is an existing learning path or go to step 4 if you are just now creating the learning path.
Result: The activity displays in the Learning Path Editor.
Select the **Add a new Offline Activity** link.
Result: Creating a new Offline Activity form displays.
4. Enter a title and description for the activity.
5. Select the **Submit** button.

Note: If you want to add an actual activity, you will need to save the activity to a common director on a Web page. This will create an URL for this document so you can assign it as a Web activity.

Result: Students click on it and can print the document.

To add a Web activity, follow the steps below.

Use a Web activity (🌐) to direct your learner's attention to a Web page outside of PLATO Web Learning Network. A link to the page displays in the menu along with the rest of the assignments for the learner.

1. Select the **Learning Resource Tools** link.
2. Locate the learning path for which you want to add a learning path.
3. Select the **Properties** link, if this is an existing learning path or go to step 4 if you are just now creating the learning path.
Result: The Learning Path Editor displays.
4. Open the folder to where you want to place the new activity.
5. Select the 🌐 **Web Activity** link.
Result: Creating a New Web Activity form displays.
6. Enter a title for the activity and enter the site URL.
7. Select the **Submit** button.

To delete activities from a learning path, follow the steps below.

1. Select the **Learning Resource Tools** link.
2. Locate the learning path for which you want to add a learning path.
3. Select the **Properties** link, if this is an existing learning path or go to step 4 if you are just now creating the learning path.
Result: The Learning Path Editor displays.
4. Select the **Remove** link associated with the activity you want to delete from the learning path.
Result: The activity no longer displays in the learning path.